

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, NOVEMBER 13, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Caryn Hetland, Elana Nomeland

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$3,151.09 Extra Check Register and Midco Donation

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the October 9, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 11/3/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – 10/17/23 Library Board Minutes; (5e) – Shade Tree Bonding Program; (5f) – MN Health Department Water Quality; (5h) – Midco Donation – Summer Recreation Program

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Koppien to approve the payment of \$112,363.83 (as listed on the check register summary), to approve the payment of \$23,501.51 (as listed on the payroll check register) and to approve the payment of \$3,151.09 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

Caryn Hetland and Elana Nomeland spoke with the Council about ongoing concerns regarding dangerous dogs and a loud generator in the neighborhood of Madison Street. Issues discussed were what neighbors view as a non-secure fence, noise nuisance created by the generator, the number of dogs currently at the property, garbage and other potential nuisance violations. Mayor Rolbiecki acknowledged their concerns and confirmed that the Council takes these issues very seriously. The property will continue to be monitored closely and City Ordinance violations will be addressed on a case-by-case basis.

ITEM 8: GORECKI ADDITION

The Council discussed the Gorecki Addition and current purchasing incentive options. Rodas motioned, seconded by Reisdorfer to increase the lot rebate incentives as follows: \$20,000 TIF eligible buyers and \$15,000 Non-TIF eligible buyers. MOTION PASSED UNANIMOUSLY

ITEM 9: EMPLOYEE COMPENSATION

The Council reviewed a quote from United Prairie Insurance Agency for employee group health insurance. Rodas motioned, seconded by Reisdorfer to accept the Blue Cross Blue Shield HSA Plan 653 as quoted with a 4.05% increase in costs. MOTION PASSED UNANIMOUSLY. After reviewing the most recent Consumer Price Index showing a 3.7% increase for the 12 months ending in September. Koppien motioned, seconded by Reisdorfer to approve a 2.5% increase to the City's wage step scale effective January 1, 2024. MOTION PASSED UNANIMOUSLY

ITEM 10: STREET VACATE

The Council reviewed the possibility of vacating a small portion of the street known as Cornelius Way. No action will be taken by the Council until there is a formal request made.

ITEM 11: RESOLUTION 23-15

Koppien motioned, seconded by Reisdorfer to adopt Resolution 23-15, a resolution certifying utility and nuisance violation abatement charges as special assessments for collection in 2024. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS

Rodas motioned, seconded by Gillund to approve the Zoning Permit as listed below. MOTION PASSED UNANIMOUSLY

- a) Wimmergren, Rosella – 100 E Lyon Street – 12' x 14' Deck

ITEM 13: LIQUOR LICENSES

Reisdorfer motioned, seconded by Gillund to approve the 2024 Liquor Licenses as listed below. MOTION PASSED UNANIMOUSLY

- | | |
|-------------------------------|-----------------------------------|
| a) American Legion Post 199 | On Sale Liquor |
| b) City Hall Bar & Grill, LLC | Combination Liquor, Sunday Liquor |
| c) Countryside Golf Club | Combination Liquor, Sunday Liquor |
| d) Hwy 68 Liquor | Off Sale Liquor, Sunday Liquor |

ITEM 14: RESOLUTION 23-16

Gillund motioned, seconded by Rodas to adopt Resolution 23-16 accepting a donation from Ivanhoe Fireman's Relief for the City of Minneota Fire Department needs. MOTON PASSED UNANIMOUSLY

ITEM 15: STORAGE BUILDING LEASE

Reisdorfer motioned, seconded by Koppien to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign on behalf of the City of Minneota, a 1-year lease agreement between Swede Farms and the City of Minneota for storage. MOTION PASSED UNANIMOUSLY.

ITEM 16: ENGINEER CONTRACT

Rodas motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor to sign on behalf of the City of Minneota, the DGR Engineering Master Agreement for Professional Services and Task Order Amendments to the Master Agreement dated October 20, 2023. MOTION PASSED UNANIMOUSLY

ITEM 17: REHAB GRANT CONTRACT AGREEMENT

Rodas motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor and Shirley Teigland as City Administrator to sign on behalf of the City of Minneota, the State of MN Grant Contract Agreement No. CDAP-23-0002-0-FY24 between the Department of Employment and Economic Development and the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 18: CITY CODE BOOK

No action taken by the Council. The Council will consider adopting the proposed Code of Ordinances during the December 11, 2023 Regular Council Meeting.

ITEM 19: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:40 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for December 11, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved December 11, 2023